Jersey City Public Schools 3-Year-Old Preschool Program

2024-2025 Contracted Childcare Center Application

Kidz Kingdom Learning Center

|  |
| --- |
| Child's Information |
| Child's Name |
| Date of Birth | Gender: Male Female |
| City of Birth: | State of Birth: | Country of Birth. |
| Child's Race/Ethnicity: | Language(s) Spoken at Home: |
| Home Address: | Apt. #: | Zip Code. |
| Child's Health Insurance: Private Medicaid NJ Family Care Other Uninsured |
| Does the child have a physical/mental handicap? Yes No Specify: |
| Has any agency, such as Early Intervention, DYFS, or a Child Study Team recommended your child for a preschool program? Yes No |
| Is the child currently enrolled in a preschool program? Yes NoHave you registered your child for the Jersey City Public Schools or Contracted Childcare Centers? Yes No |
|  | Parent/Guardian #1 Information |
| Name. |  | Relationship to Child: |
| Daytime Telephone: |  | Mobile Telephone: |
| Email: |  |
|  | Parent/Guardian #2 Information |
| Name: |  | Relationship to Child: |
| Daytime Telephone. |  | Mobile Telephone: |
| Email: |  |
| Sibling Information |  |
| Does the child have an older sibling in a Jersey City Public School? If Yes, please provide the name(s) and school(s) attending. | Yes No |
| Name(s): | School(s): |  |
| Parent Certification |
| I certify that the statements made by me in this application are true, completed and correct to the best of my knowledge.Si nature: Date: |

Do Not Write Below This Line. This Portion Needs to Be Completed by The Center.

|  |  |  |
| --- | --- | --- |
| Date of Application: | Signature of Provider: | Student ID: |

 Programa preescolar de las escuelas püblicas de la cuidad de Jersey City para nihos de 3 afios

 Solicitud de la guardería infantil contratada para los años 2021-2022

Kidz Kingdom Learning Center

|  |
| --- |
| Información sobre el padre I tutor #1 |
| Nombre: | Relación con el niño: |
| Teléfono para contactarlo durante el día: | Teléfono celular: |
| orreo electrónico/Email: Información del niño |
| Nombre del niño: |
| Fecha de nacimiento: | Sexo: Masculino Femenino |
| Ciudad de nacimiento: | Estado de nacimiento: | País de nacimiento: |
| Raza/origen étnico del niño: | Idioma(s) hablado(s) en el hogar: |
| Dirección: | Departamento. #: | Código postal- |
| Seguro de salud del niño: privado Medicaid NJ Family Care Otro Sin seguro |
| ¿Tiene el niño alguna discapacidad física/mental? Sí No Especifique: |
| ¿Algún organismo, como por ejemplo un equipo de Intervención Temprana, la DYFS, o un Equipo de Estudios Infantiles ha recomendado a su hijo para un programa preescolar? Sí No |
| ¿Está el niño actualmente inscripto en un programa preescolar? Sí No¿Ha registrado a su hijo para las escuelas públicas de Jersey City o centros de cuidado de niños contratados? Sí No |
|  |
| Información sobre el padre I tutor #2 |
| Nombre: | Relación con el niño: |
| Teléfono para contactarlo durante el día: | Teléfono celular: |
| Correo electrónico/Email: |
| Información sobre los hermanos |
| ¿Tiene el niño un hermano mayor en una escuela pública de la ciudad de Jersey? SI'Si la respuesta es afirmativa, por favor proporcione el/los nombre(s) y la(s) escuela(s) de asistencia. |
| Nombre(s): | Escuela(s): |
| Certificación del padre |
| Certifico que las declaraciones que he realizado en esta solicitud son verdaderas, completas y correctas a mi leal saber y entender.Firma: Fecha |
| No escriba deba o de esta línea. Esta sección debe ser com letada  | or el Centro. |
| Fecha de solicitud: | Firma del proveedor: | ID del estudiante: |

Kidz Kingdom Learning Center 



 1944 Kennedy Blvd.

 Jersey City, New Jersey 07305

Information Sheet\*

Child's Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Birth date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Home Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Home Telephone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Mother's Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Mother's Employer, Address & Telephone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Father's Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Father's Employer, Address & Telephone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Authorized Persons' Permitted to pick up Child

Name Relationship Telephone

 1.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 2.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 3.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Authorized Persons Permitted to sign for Emergency Treatment 

 (Please include your and your spouse, if applicable)

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Child's Physician, Address & Telephone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* It is your responsibility to notify us immediately of any changes

 in employment, residence, and contact information.

Developmental Health History

l. How well does your child use table utensils? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. How does your child indicate bathroom needs?

 Word used for urination: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Word used for bowel movement: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. What is your child's regular sleeping patterns?

 Awakes: \_\_\_\_\_\_\_\_\_\_\_\_ Naps: \_\_\_\_\_\_\_\_\_\_\_ Goes to be at: \_\_\_\_\_\_\_\_\_\_\_\_\_

 4. What help does your child need to get dressed? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Social Relationships/Play

1. What ages are your child's most frequent playmates? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Is your child friendly? \_\_\_\_\_\_\_ Aggressive? \_\_\_\_\_\_\_\_ Shy? \_\_\_\_\_\_\_\_\_\_

 Withdrawn? \_\_\_\_\_\_\_\_\_\_

1. Does your child play well alone? \_\_\_\_\_\_\_\_\_\_\_\_\_
2. What is your child’s favorite toy? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Does your child have any problems with talking or making sounds?

 (please explain)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Does your child have a problem with walking, running, or moving?

 (Please explain) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Does your child have a problem seeing or hearing?

 (Please explain) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Daily Living

1. What is your child's typical eating pattern? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. What food does your child like? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Who does most of the disciplining? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. What do you hope to gain from his/her experience at Kidz Kingdom Learning Center? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. How did you hear about Kidz Kingdom Learning Center?

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

My child \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is in good health and can participate in all activities at Kidz Kingdom Learning Center.

Parent Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_

**EARLY CHILDHOOD HEALTH HISTORY QUESTIONNAIRE**

Student' s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parents/Guardian: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Daytime Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_

Child's Doctor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell/Emergency Number: \_\_\_\_\_\_\_\_\_\_\_

Prenatal

Were you sick during your pregnancy? Yes: \_\_\_\_\_\_ No: \_\_\_\_\_\_\_

If yes, please explain: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Full term: \_\_\_\_\_\_\_\_ Premature: \_\_\_\_\_\_\_ Complications: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What type of delivery did you have? Normal: \_\_\_\_\_\_\_\_ C-Section: \_\_\_\_\_\_\_\_\_

Neonatal

How much did your baby weigh at birth? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Was your baby sick in the first few days of life? Yes: \_\_\_\_\_\_ No: \_\_\_\_\_\_

 If yes, please explain: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Developmental Milestones (age at which the child)

Sat up Crawled Walked Talked Toilet Trained

Health Problems

Has your child ever had any of the following?

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Heart disease FaintingKidney DiseaseSickle CellHearing ProblemVision ProblemSurgery | Yes | No  | Age | Seizure/ConvulsionDiabetesEar Infections Lead PoisoningLearning Problem Broken BonesAsthma |  Yes |  No  | Age |

Explain any "yes" answers and list any other health problems.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \*\*\*\*\*\*\*\*\*\*\*\*\*\*CONTINUED ON NEXT PAGE \*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*

Activity restrictions specified by ND (note required) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Hospitalizations

Has your child ever been hospitalized for any reason? Yes \_\_\_\_\_ No \_\_\_\_\_

Reason for hospitalization? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_How many days? \_\_\_\_\_\_ Year \_\_\_\_\_

Reason for hospitalization How many days?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Year \_\_\_\_\_\_\_\_

Asthma

Has your child ever had asthma? Yes \_\_\_\_\_\_\_\_\_\_ No \_\_\_\_\_\_\_\_\_\_

How often does your child have asthma attacks? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What triggers your child's asthma? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Has your child used asthma medicine in the past 2 years? Yes \_\_\_\_\_ No \_\_\_\_\_\_

If yes, please indicate medicine used: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Allergies

To food? Yes \_\_\_ No \_\_\_\_ To medicine? Yes \_\_\_\_ No \_\_\_\_\_

If yes, please list things child is allergic to and indicate symptoms:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Anaphylaxis? Yes\_\_\_\_ No \_\_\_\_\_ EpiPen? Yes \_\_\_\_\_ No \_\_\_\_\_

Medications

Does your child take any prescription medici1E at home? Yes \_\_\_\_ No \_\_\_\_\_

If yes, please list medicine(s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Will your child be taking prescription medicine at school? Yes \_\_\_\_ No \_\_\_\_

If yes, what medicine(s)? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parents/Guardian Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

1 GIVE PERMISSION TO SHARE THIS NFORMATION WITH STAFF MEMBERS INVOLVED m MY CHILD'S CARE AND EDUCATION.

Parents/Guardian Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_

Reviewed by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_

**THE KIDZ KINGDOM LEARNING CENTER**

**PARENT AGREEMENT**

I have received a copy of the “Parents’ Information Manual”, which includes the “Information to Parents” documents, and by my signature below, acknowledge that I may review the Policy and Procedure Manual.

Parent Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The Teachers of Kidz Kingdom Learning Center will take responsible measures to supervise the children’s daily activities. During the course of the day children may become injured. The Learning Center will notify the parents immediately when professional medical care is required. In cases of extreme emergency, children will be taken to the Emergency Room.

I authorized my child to be taken to the Emergency Room for emergency care. I WILL ASSUME FULL FINANCIAL RESPONSIBILITY FOR SERVICES RENDERED.

Medical Carrier Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

This is not intended to be an exhaustive list. Users should use their own good judgment when using social media.

LIMITATION OF LIABILITY

Kidz Kingdom will not be responsible for damage or harm to persons, files, data, or hardware.

POLICY VIOLATIONS

Violations of this policy may have disciplinary repercussions, including:

* Loss of use of the school Network, computers and software including internet access.
* Additional consequences determined by the Administration, including, but not limited to, legal action by school, civil authorities, or other involved parties.

I have read and understood this Acceptable Use Policy and agree to abide by it:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Print Name)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Parent’s Signature)

**POLICY ON USING PHOTOGRAPHIC IMAGES OF CHILDREN**

Parents & Guardians:

Generally, photographs are taken of our children at Pre-School as a source of evidence for completing the child’s Learning Journey and for recording each child achieving their goals.

However, we live in an age in which digital technology has vastly increased the use and potential misuse of photography.

Our Pre-School recognizes that parents/guardians may have concerns about their child being photographed and how the images of their child will be stored.

Please be advised that Kidz Kingdom learning Center need the parent’s permission to use some photographs that will be taken either in the classroom or on field trips, please sign this release form granting consent. Thank you in advance for your cooperation concerning this matter.

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\_\_\_\_\_\_\_ I WILL give Kidz Kingdom learning center permission to use photographs taken at the center.

\_\_\_\_\_\_\_ I WILL NOT Kidz Kingdom learning center permission to use photographs taken at the center.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Child’s Name

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent’s Signature

**KIDZ KINGDOM LEARNING CENTER**

**(Where Education is the Key to Success)**

**1944 J. F. K. Blvd.**

**Jersey City, N. J. 07305**

**(201-209-0545)**

**PERMISSION FOR WALKING TRIPS**

I hereby give permission for my child/children \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

To participate in walking trips in and around the Neighborhood/Center

(Kidz kingdom Learning Center) for the school year (2024 - 2025).

I understand that the walking route includes no safety hazards and that the walks,

will not involve entrance into any facility other than Kidz Kingdom Learning Center.

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Parent/Guardian Signature Date

***KINGDOM LEARNING CENTER***

***FINANCIAL CONTRACT***

The school is prepared for each child each day. If a parent chooses to keep a child home for any reason, it is his/her responsibility to notify the Director, as soon as possible and state the reason for not attending.

The Kidz Kingdom Learning Center will be closed for the following holidays: New Year’s Day, Martin Luther King Jr. Day, Presidents’ Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day.

Voucher program participants are responsible for their co-pay and any charges that the voucher program does not pay (which is due on the first of each month).

Should a **check bounce, a $35.00 processing fee** will be assessed and a cashier’s check or money order or cash must be presented to make all future payments.

Kidz Kingdom Learning Center closes at **5:00 p.m. sharp.** A late fee of $25.00 for any time after the first 15 minutes and $30.00 for any time within each half hour thereafter. However, the Abbott Program is **FREE** from **8:30 a.m. – 2:30 p.m.**

Spaces are neither guaranteed nor reserved. New enrollees who cannot be accommodated will be notified one (1) week in advance of anticipated start date. **ANY CHANGES SHOULD BE SUBMITTED IMMEDIATELY.**

Any three (3) violations of the Learning Center’s Policy may result in termination from the program.

If any unusual circumstances arise that question a Policy, the Director will make the decision.

The Kidz Kingdom Learning Center reserves the right to suspend/terminate services when the home/school partnership is creating a negative effect on either the child or the center. The Director will make this decision.

**I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, having read the conditions of this Financial and Policy Contract, do hereby state that I understand and accept each condition of this contract. By my signature below, I agree to follow and abide by these terms as well as my responsibilities as set forth in the Parent Information Manual. I have received a copy of the above terms and manual for my records.**

Parent Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Director Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Enrollment Date: \_\_\_\_\_\_\_\_

EXPULSION POLICY

NAME OF CHILD: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SIGNATURE OF PARENT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Unfortunately, there are sometimes reasons we must expel a child from our program either on a short term or permanent basis. We want you to know we will do everything possible to work with the family of the child(ren) to prevent this policy from being enforced. The following are reasons we may have to expel or suspend a child from this center:

**IMMEDIATE CAUSES FOR EXPULSION:**

• The child is at risk of causing serious injury to other children or himself/herself.

• Parent threatens physical or intimidating actions toward staff members.

• Parent exhibits verbal abuse to staff in front of enrolled children

**PARENTAL ACTIONS FOR CHILD’S EXPULSION:**

• Failure to pay/habitual lateness in payments.

• Failure to complete required forms including the child’s immunization records.

• Habitual tardiness when picking up your child.

• Verbal abuse to staff.

• Other (explain)

**CHILD’S ACTIONS FOR EXPULSION:**

• Failure of child to adjust after a reasonable amount of time.

• Uncontrollable tantrums/ angry outbursts.

• Ongoing physical or verbal abuse to staff or other children.

• Excessive biting.

• Other (explain)

**SCHEDULE OF EXPULSION:**

If the remedial actions above have not worked, the child’s parent/guardian will be advised verbally and in writing about the child’s or parent’s behavior warranting an expulsion. An expulsion action is meant to be a period so that the parent/ guardian may work on the child’s behavior or to come to an agreement with the center.

The parent/guardian will be informed regarding the length of the expulsion period and the expected behavioral changes required for the child or parent to return to the center. The parent/guardian will be given a specific expulsion date that allows the parent sufficient time to seek alternate childcare (approximately one to two weeks’ notice depending on risk to other children’s welfare or safety). Failure of the child/parent to satisfy the terms of the plan may result in permanent expulsion from the center.

**CHILDCARE CENTER TELEVISION**

**COMPUTER VIEWING POLICY**

Kidz Kingdom Learning Center provides an active learning environment. We believe children learn best through active participation, hands-on experiences, interactive conversation, and exploration. Kidz Kingdom learning center follows the recommendations established by the American Academy of Pediatrics, which has found that too much television viewing has been linked to poor performance in school, overweight children, and the establishment of poor dietary habits. As such children at Kidz Kingdom learning center under the age of two will not have access to television viewing, which includes watching videos, or DVDs, playing video games, and using the computer.

For children aged two and older who are in care four or more hours each day, television screen time is limited to 60 minutes per week and no more than 30 minutes at a time. Computer use is limited to 15 minutes increments per child, except for school-age children who are completing homework, schoolwork, or supervised enrichment activities.

For children aged two and older who are in childcare less than four hours per day, television screen time is limited to 30 minutes per week. Computer use is limited to 15-minute increments per child, except for school-age children who are completing homework, schoolwork, or supervised enrichment activities.

I agree to comply with the terms of this Television Viewing Policy. My signature below is acknowledgement of my review and acceptance of the terms of this policy.

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Parent’s Name Child’s Name

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Parent’s Signature Date

**KID KINGDOM LEARNING CENTER**

**Attendance/Tardiness Policy**

Kidz Kingdom will offer a Pre-k Program for 184 calendar days during the 2024 – 2025 school year. The length of the school day shall be six (6) hours and shall begin at 8:30 am and end at 2:30 pm. Before and Aftercare are available, all enrolled families receive a calendar showing the scheduled days off during the operational period. Attendance during the scheduled instructional days is of the utmost importance.

Tardiness: Arrival for Kidz Kingdom program is between 8:30 am and 8:45 am. Children should be signed in at their Pre-K classroom. The instructional day begins at 8:45 am, and all children are expected to be in place and ready to start the day. Arrivals after 9:00 am are disruptive to the group in progress and difficult for the arriving child as well. We understand that it is occasionally unavoidable please notify the office as soon as possible.

Absence: Daily attendance in Kidz Kingdom program is necessary for optimal learning, however if your child is absent for 1 day, the parent or guardian should notify the office by 8:00 am and he/she should bring a note from the parent or guardian. If your child is absent for 3 or more consecutive days, he/she must bring a note from the doctor. If any enrolled child is absent without excuse for up to ten (10) consecutive days of school, the family worker will make every attempt to contact the parents or guardian, if these attempts fail, the child shall no longer be enrolled, and Kidz Kingdom may fill the slot with another child.

I agree to comply with the terms of this Absence and Tardiness Policy. My signature below is acknowledgement of my review and acceptance of the terms of this policy.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Child’s Name Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Parent/Guardian

PARENT RECEIPT OF INFORMATION

Information to Parents Document

Policy on the Release of Children

Positive Guidance and Discipline Policy

Policy on Methods of Parental Notification

Policy on Communicable Disease Management

COVID-19 Policy

Expulsion Policy

Policy on the Use of Technology and social media

I have read and received a copy of the information/policies listed above.

Child(ren)’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Signature Date

**FAMILY OUTREACH PROGRAM**

**Parent Interest and Needs**

Interés y necesidades de los padres

Child’s Name/Nombre del Niño: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Check the topics you would like information on:

Consulte los temas sobre los que desea obtener información sobre:

Discipline

Disciplina

 Helping Children Express themselves appropriately.

 Ayudar a los niños a expresarse adecuadamente

 Communicating with children

Comunicarse con los niños

 Lying, stealing, and cheating in children

Mentir, robar y hacer trampas en los niños

Divorce and young children

Divorcio e hijos pequeños

Preparing healthy snacks

Preparación de refrigerios saludables

Language and reading activities.

Actividades de lenguaje y lectura

Keeping your child safe (accident prevention/poisoning)

Mantener a su hijo a salvo (prevención de accidentes/intoxicación)

Emergency First Aid/what should be in the home.

Primeros Auxilios de Emergencia/lo que debe haber en el hogar

Building Self-Esteem

Construir autoestima

Sibling Rivalry

Rivalidad entre hermanos

Domestic Violence

Violencia doméstica

Age-appropriate Activities

Actividades apropiadas para la edad

Coping with Stress

Enfrentar el estrés

OTHER/OTRO \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please mark your availability to attend a Parent Group Meeting

Por favor, marque su disponibilidad para asistir a una Reunión del Grupo de Padres

 \_\_\_ Morning/ Mañana \_\_\_\_ Afternoon/Tarde \_\_\_\_ Evening/Noche